

N O R T H C A R O L I N A
I N D E P E N D E N T
C O L L E G E S & U N I V E R S I T I E S

**NCICU Ethics Bowl
Moderator
Job Description**

1. The moderator manages the pace and administrative issues of each match.
2. The moderator is familiar with the match procedures and judges scoring guidelines prior to the event.
3. The moderator attends training and orientation sessions organized by NCICU prior to and at the event as appropriate.
4. Each moderator will receive a packet that includes a timer, calculator, a coin, step-by-step instructions, copies of the cases to be distributed for each round, judges' scoring sheets, and the moderator's final scoring sheet.
5. The moderator ensures that all materials are enclosed and distributed as appropriate. If something is missing, the moderator will not start the match until a NCICU representative has been contacted for assistance.
6. Moderator distributes cases once both teams are seated (but not before) and the match is ready to begin.
7. The moderator keeps the flow of the debates consistent with the step-by-step match procedures provided by NCICU staff and ensures that the debate stays within the allotted time frame while, at the same time, insuring that issues are addressed quickly and fairly.
8. The moderator makes sure that the tables are clear of any pre-written notes and books before each round. Clean paper will be available for the students to take notes during the debates.
9. The moderator collects all papers at the conclusion of the round and encloses them in the original packet with the moderators scoring sheet completed.
10. The moderator announces the winning team at the end of the debate.
11. The moderator does not participate in the actual judging of the debates and is not permitted to interject any personal summaries of questions or presentations.
12. Should any Campus Coordinator, judge or student have a concern about the actual debate or the debate's structure, the moderator will direct them to an NCICU staff member.

Revised: March 2018